



# Foreign Affairs Manual

## 3 FAM – Personnel

**Change Transmittal:** PER-624

**Date:** December 16, 2009

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### 3 FAM 4910

## FITNESS FOR DUTY REQUIREMENTS FOR LAW ENFORCEMENT/SECURITY PERSONNEL IN THE BUREAU OF DIPLOMATIC SECURITY (DS)

### Changes

1. **3 FAM 4911.2, Authorities, subparagraph (4):** The revised reference is 16 FAM 110, General Provisions—Medical and Health Program.
1. **3 FAM 4912, Responsible Parties, paragraph d:** A reference to medical travel has changed from 3 FAM 3710 (now unassigned) to 16 FAM 310.
2. **Change Transmittal** has replaced the term, Transmittal Letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
3. Changes appear in *italic* and *dark magenta*. Italic and dark magenta provide an historical record of changes. New or substantially revised subchapters will not appear in italic and dark magenta.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### Filing Instructions for Paper Copies

1. Remove and discard old subchapter 3 FAM 4910 (CT:PER-600, 04-11-2008; 14 pages) and replace it with revised subchapter 3 FAM 4910 (14 pages).

2. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:PER-624, and initial.

### **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

**(A/GIS/DIR)**